

Minutes of the Holy Faith Church Parish Leadership Team
December 16, 2025

Present: C. Jacobs, T. Kollath, L. Reifert, A. Altman, A. Martin, S. Wehinger, J. Mangi
Absent: J. Hassett, A. Amstutz

- I. Call to order: 7:03 pm
- II. Opening Prayer: A. Martin
- III. Congregational Safety Issues
The consensus is that we do not continue with our hired security service after the 28th of December.

We discussed whether we should serve the no trespass order to Brian Milkey. It is in effect but it has not been formally served to him.
- IV. Mediation
J Kuhlberg suggested hiring a mediator. We discussed the possibility. We determined the joint letter from the bishops is the last word. Unless there is another worship disruption, we shall not proceed further with this. Consensus is not to spend resources on mediation.
- V. Request from Altar Guild for candlesticks will be taken up at retreat
- VI. Nominating Committee: Bill Knight, Susan Wehniger will be nominated for the PLT to be voted at the Annual Meeting.
- VII. Basement space will be rolled out in January. Jim and Audrey will work on the advertising.
- VIII. Pastor's time.
 - a. Reminders
 - Jan 20 next PLT meeting
 - Jan 25 annual meeting
 - Feb 6 PLT dinner
 - Feb 7 PLT retreat
 - b. Annual campaign update
 - Number of pledges 58 (compared to 55 last year)
 - Amount: \$206,336
 - Pledges increased 24
 - Pledges decreased: 4
 - New pledges 10

- If we can get another \$4000 that would bring our projected deficit under \$10,000.
 - We will ask at the general meeting for people to consider increasing their pledges
- c. We are launching Sunday school in January. Target is Jan 11 (or 18). We will try a curriculum with 6-week units.
- IX. At this point, A. Martin recused herself from the meeting and ceded the chair to T. Kollath.
- X. 2026 Annual Budget
- a. Moved to accept the proposed 2026 budget and recommend it to the Parish
 Moved: Lisa Reifert
 Second: Jim Mangi
 Motion passed unanimously.
- b. Moved to designate the pastor's housing allowance at the same rate as in 2025 and draft a letter memorializing that.
 Moved: Jim Mangi
 Second: Teri Kollath
 Motion passed unanimously.
- XI. Venture in Faith
- a. Moved to recess the Holy Faith PLT meeting and convene as the Venture in Faith governing board.
 Moved: Teri Kollath
 Second: Susan Wehniger
 Motion passed unanimously.
- b. Venture in Faith Business
 Moved to transfer the authority to conduct business of VIF to the HFC PLT
 Moved: Lisa Reifert
 Second: Andrea Martin
 Motion passed unanimously.
- c. Moved to adjourn the meeting of the Venture in Faith governing board and reconvene the Holy Faith PLT meeting
 Moved: Jim Mangi
 Second: Susan Wehinger
 Motion passed unanimously.
- XII. Approval of November Financials
- a. Treasurer's Report:

Andy Amstutz reported that November 2025 income was \$34,518.99 and expenses were \$19,509.47. Our net income was \$15,009.52. Year to date income less expenses in<-7332.04>. The nursery attendant offset (\$400) was booked, bringing the current offset to \$3,600. The final offset will be taken in December

Our total assets were \$247,352.42. Liabilities were \$1503.03, and dedicated accounts were \$58,240.85. Total equity was \$187,608.54. The primary checking account balance was \$24,434.63 and the primary savings account balance was \$82,842.63. On 10/13/2025 \$20,000 was transferred from savings into checking. The Capital Projects dedicated account has been distributed. The balance remaining (\$10,418.43) is pending movement into the ELCA Fund Investment. The Buildings and Grounds dedicated account has a balance of \$1,742.76. For the year our net income was negative <-\$22,341>.

He recommends the following:

- a. that we forego the budgeted expense of \$3,000 for the Capital Budget funding and the remaining budget for Food Garden Expense (272.37) unless there is a surplus at year end.
- b. that we close the preschool co-op account (011-10-70-01 Preschool HNT-8322), transition the forfeited deposit to the primary checking account and write off the \$1503.03 liability.

The Capital Projects dedicated account has been distributed and the balance (\$10,418.43) will be moved to the ELCA Fund Investment.

The Building and Grounds dedicated account retains the balance of the Haab Estate gift and has a balance of \$1,742.76 after purchase of chairs, repair of the walkway and purchase of the new sign.

The Treasurer's report is attached to these minutes.

- a. Moved to forego the budgeted expense of \$3,000 for the Capital Budget funding and the remaining budget for Food Garden Expense (272.37) unless there is a surplus at year end.

Moved: Jim Mangi

Second: Teri Kollath

Motion passed unanimously

- b. Moved to close the preschool co-op account (011-10-70-01 Preschool HNT-8322), transition the forfeited deposit to the primary checking account and write off the \$1503.03 liability.

Moved: Susan Wehniger

Second: Jim Mangi

Motion passed unanimously

XIII. Approval of November minutes:

Moved to accept the minutes of the November meeting as submitted.
Moved: Jim Mangi
Second: Teri Kollath
Motion passed unanimously.

XIV. Announcements:

- a. PLT retreat first Saturday in February 2026.
 - i. Feb 6 PLT dinner
 - ii. Feb 7 PLT retreat

XII. Closing Prayer: T. Kollath

XIII. Adjournment: Meeting adjourned 9:35

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Charles W. Jacob". The signature is written in a cursive style with a large, prominent initial "C".