

Minutes of the Holy Faith Church Parish Leadership Team  
September 16, 2025

Present: Rev. Andrea Martin, Andy Amstutz, Jim Mangi, Teri Kollath, Lisa Reifert, Audrey Altman, Susan Wehinger

Absent: Charlie Jacobs, John Hassett

- I. Call to order: 7:00 pm called to order by A. Martin
- II. Welcome to new member Susan Wehinger
- III. Opening Prayer: Meditations on the Holy Cross
- IV. Pledge campaign planning

Andrea shared ideas she had gotten from a webinar on this. She said that, as the webinar suggested, we ought to run a 6 week pledge campaign, culminating on 23 Nov as Thanksgiving Sunday, with perhaps a nice ceremony/procession/celebration of folks making their pledges. Details to be determined. Webinar also provided some ideas about more sequenced pledge communications than we have often done. Webinar suggested that the campaign have a theme, and from the ones put forth by the webinar, Andrea and the PLT agreed on the Rooted In Abundance theme.

- V. Revision of Gift Policy:

A. Amstutz presented suggested clarifications to the existing gift policy, to provide appropriate guidance and discretion for future PLT decision-making. Suggestions were discussed; the following policy wording emerged:

II. F.b:

Ideally memorial funds are used to enhance Holy Faith's physical, spiritual, safety aspects, aesthetics, in support of new ministries, or other short-term / one-time expenses. Memorial funds may be used for general funds but discretion is advised as these are not typically an ongoing source of income. Memorial funds may be used for any purpose deemed appropriate by the PLT for the benefits of the church.

Motion to adopt this wording

Moved: T. Kollath

Seconded by A. Altman

Motion approved unanimously

Diocesan and Synod apportionments

Moved to approve the diocesan suggested apportionment of \$10,735, with the same amount being allocated to Lutheran charities that we customarily help fund.

Moved: A. Altman

Second S. Wehniger

Motion approved unanimously.

Lisa reviewed report of our annual audit done by team from St James. It presented no problematic findings and there were favorable comments from the auditor as to high quality of our recordkeeping.

PLT expresses thanks to Cory Belote and Christine Robison for their reciprocal service as auditors for St James.

Andrea presented request for use of Memorial funds:

Motion to allocate \$165 for copies of book Living Into Community for PLT Group Read.

Moved: A. Altman

Second, L. Reifert

Motion approved unanimously

Motion to allocate from Memorial Funds \$1100 for Pastor's continuing education participation in Healthy Congregations Leadership Series.

Moved L. Reifert

Second A. Altman

Motion passed unanimously

- Moti to allocate from Memorial Funds \$500 for refreshments for Deacon Don's retirement celebration and a gift for him.
- Moved: T. Kollath
- Second: A. Altman

Motion passed unanimously.

Motion to accept August minutes as presented.

Moved: T. Kollath

Second: A. Altman

Motion passed unanimously.

VI. Approval of June and July Financials: A. Amstutz

a. Moved to accept the August financial reports as presented, subject to audit.

Moved: L.Reifert

Second: A. Altman

Motion passed unanimously.

b. Motion to remove Wendy Amstutz and add Cory Belote as signer on HF financial accounts.

Moved to remove Wendy Amstutz as authorized signer on all Holy Faith financial accounts, pursuant to her resignation as bookkeeper; and to add Cory Belote as

authorized signer on those same accounts pursuant to her appointment as  
bookkeeper.

Moved: L. Reifert

Second: T. Kollath

Motion passed unanimously.

VII. Adjournment: Meeting adjourned 9:02 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Charles W. Jark". The signature is written in a cursive style with a large, prominent initial "C".